

# • VIRTUAL WORKSHOP INSTRUCTION •

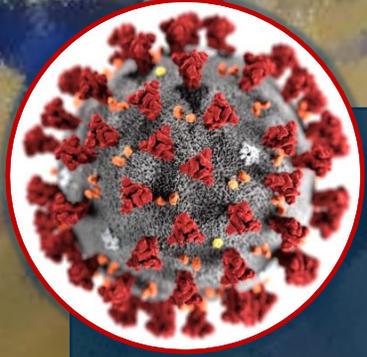


WINTER WORKSHOP 2021



# Virtual Workshop Instruction

## Purpose and Need



**Global COVID-19 Pandemic**



**Federal & State Stay-at-home Orders**



**Virtual Public Workshop**



# Virtual Workshop Instruction

## Purpose and Need



### Virtual Public Workshop



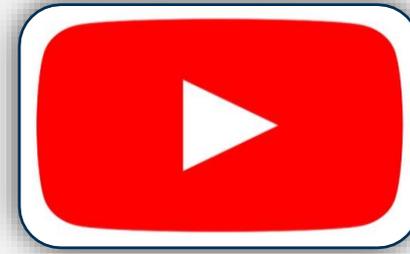
**Online Meeting**



**Multimedia Presentation**



**Question & Answer**



**Presentation Posted**

**Components**



# Virtual Workshop Instruction

## Purpose and Need



### Virtual Public Workshop



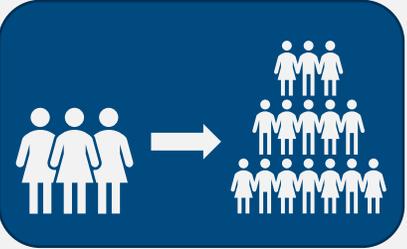
**Safe & Socially Distant**

The icon for 'Safe & Socially Distant' is contained within a dark blue rounded rectangle. It features a white medical cross in a circle on the left, a white padlock on the right, and two white human figures with a double-headed arrow between them at the bottom, symbolizing safety and social distancing.

**Dynamic & Detailed**

The icon for 'Dynamic & Detailed' is contained within a dark blue rounded rectangle. It features a collection of white icons: a speech bubble, a smartphone, a building, a speaker, a computer monitor with two people icons, a headset, a video camera, a microphone, and a presentation screen, representing a rich and interactive digital environment.

**Convenient**

The icon for 'Convenient' is contained within a dark blue rounded rectangle. It features a white house icon on the left and a white clock face on the right, symbolizing the ease and time-saving aspects of virtual participation.

**Broader Reach**

The icon for 'Broader Reach' is contained within a dark blue rounded rectangle. It features three white human figures on the left, a white arrow pointing to the right, and a larger group of white human figures on the right, representing the ability to reach a wider audience.

## Benefits





# Virtual Workshop Instruction Requirements







 [Project Delivery Selection Process](#)

**Optional Bidding Techniques**

 [Optional Bidding Techniques](#)

**PS&E**

-  [PS&E - Submission to Advertisement Process](#)
-  [PS&E - FHWA Authorization to Advertise Checklist](#)
-  [PS&E - Process for Open End Contracts](#)
-  [PS&E - Statements for Open End Projects](#)

**Time Restrictions Policy**

-  [Policy Implement](#)
-  [Contract Work Hour Restrictions Checklist](#)
-  [Location Work Hour Restrictions Checklist](#)

**Virtual Workshop Instructions**

 [Virtual Workshop Instruction](#)



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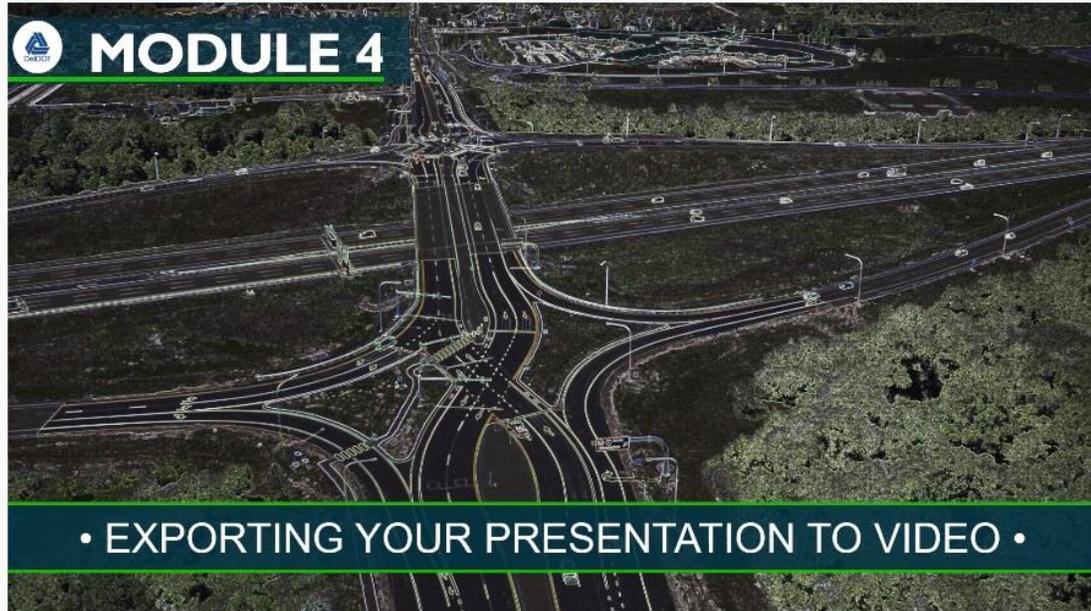


# Virtual Workshop Instruction 1



# Virtual Workshop Instruction 2

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Virtual Workshop Instruction Module 4

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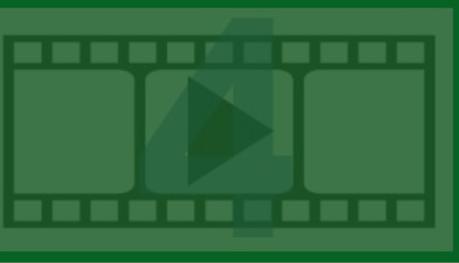
n Broadcaster  
ware

DOWNLOAD

WORKSTATION



EXPORTING  
PRESENTATIONS  
TO VIDEO





# Virtual Workshop Instruction

## Featured Software



PowerPoint



Create &  
Compose



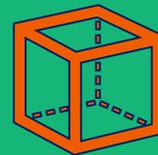
Narrate



Export to  
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Design



Model



Exhibit



Open Broadcaster  
Software



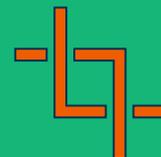
Record Desktop Screen & Applications



Windows  
Snipping Tool



Capture



Edit



Save





# Virtual Workshop Instruction

## Sample Exhibits





# Virtual Workshop Instruction

## Sample Exhibits





# Thank You!

## Q&A

to begin  
shortly.



## Q&A

to begin  
shortly.

For More Information:



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